



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Cheryl Dinolfo
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: **WASTE DIVERSION AND EDUCATION COORDINATOR**
(Provisional* Appointment)

SALARY: \$42,926 - \$54,441 annually

LOCATION: Monroe County Department of Environmental Services

HOURS: Normally Monday – Friday (40 hours per week) call-ins, standby, overtime, weekends, and holidays as may be needed or required.

JOB SUMMARY:

This position, located at the Department of Environmental Services, is responsible for developing and implementing public environmental education programs for solid waste, recycling, and water quality topics, and implementing Monroe County's Solid Waste Management Plan. Duties include, but are not limited to, completing annual and bi-annual solid waste compliance reports, and conducting public outreach relating to recycling including attending public events. Must be able to move/lift up to and including approximately fifty (50) pounds when transporting materials and equipment to education sites. This position reports directly to, and works under the general supervision of an Associate Engineer - Solid Waste or other higher level staff member. General supervision is exercised over an Environmental Educator. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's degree plus two (2) years paid full-time or its part-time equivalent experience in solid waste, water or waste management, environmental conservation, natural resource management, planning, regional planning, materials recycling, or environmental program education and outreach; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree plus four (4) years paid full-time or its part-time equivalent experience as defined in (A) above; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: August 15, 2019

Posting Deadline: Until filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.